

Creating a Successful Narcotics Anonymous Convention

A STEP-BY-STEP SERVICE PROCESS

What Makes an NA Convention Successful?



- Unity and recovery focus



- Strong service structure



- Financial responsibility



- Spiritual principles guiding decisions

Phase 1: Vision & Approval

- Identify need for convention
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- Area or Regional approval
- 

- Define purpose and scope
- 

- Establish accountability to NA service structure

Phase 2: Forming the Convention Committee



- Elect trusted servants



- Chair, Vice Chair, Treasurer, Secretary



- Clear clean time requirements



- Commitment to NA traditions and concepts

Committee Subcommittees



- Programming



- Registration



- Fundraising & Merchandise



- Entertainment

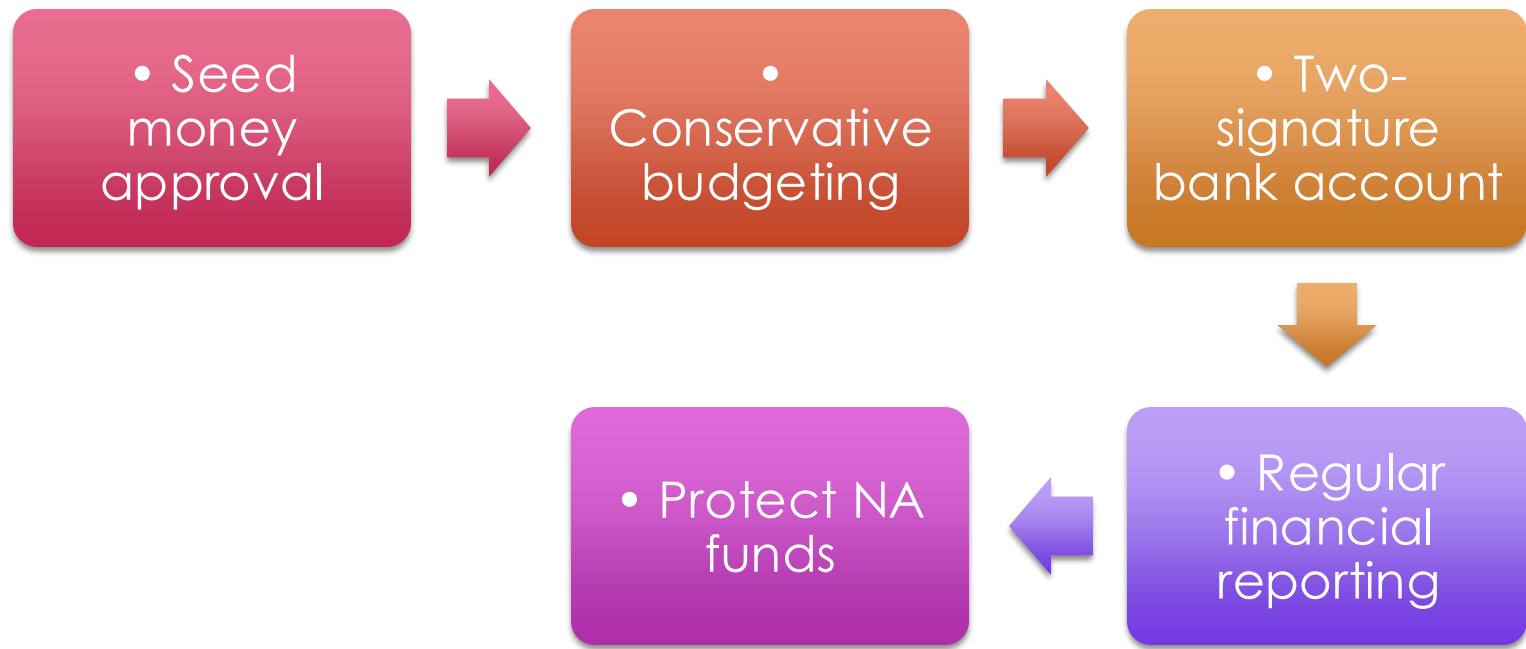


- Hotels & Facilities



- Public Information &
Promotion

Phase 3: Financial Planning



Phase 4: Site Selection & Contracts

- Choose accessible location

- Negotiate hotel contracts

- Review cancellation clauses

- Avoid financial risk

Phase 5: Programming & Recovery Content



- Speaker meetings



- Marathon meetings



- Workshops & panels



- Diversity of experience, strength, and hope

Phase 6: Registration & Promotion

- Registration pricing tiers
- Flyers, announcements, websites
- Online and mail-in registration
- Outreach to surrounding areas

Phase 7: Fundraising & Merchandise



- Pre-convention fundraisers



- Merchandise selection



- Inventory tracking



- Avoid excess spending

Phase 8: Convention Weekend Execution

- Registration desk operations
- Volunteer coordination
- Financial controls onsite
- Maintain spiritual atmosphere

Phase 9: Post-Convention Closeout



- Pay all outstanding bills



- Final inventory



- Return seed money



- Prepare final financial report

Final Committee Meeting

- Review successes and challenges

- Present final profit/loss

- Submit report to Area/Region

- Disband committee responsibly

What Happens to the Money?



- Funds returned to service structure



- Supports NA services



- Helps future conventions operate responsibly

Spiritual Principles That Carry the Convention

- Unity

- Responsibility

- Integrity

- Trust

- Service

- Gratitude

Passing It On



- Document lessons learned



- Share experience with next committee



- Continue the cycle of service