

## Hospitals and Institutions Subcommittee Meeting

November 19th, 2023 6:00pm

Orientation for new members using the orientation packet a half hour before the regularly held meeting (5:30pm).

Meeting opened with a moment of silence, the unity version of the serenity prayer, and collective reading of; the 12 Traditions of NA, the 12 Concepts for NA service and, A Vision for NA Service.

7 (seven) addicts were in attendance.

Minutes for October were accepted.

Reports:

Chairperson (John D. 6/2023): We are in 13 facilities CHL and Worcester House are not active.

We have 15 open commitments.

Worcester House of Correction training was attended on 11/9/23 for commitment panel leaders on 11/4/23.

We have all positions filled, We are stocked on literature. I attended the NERNA and 7 addicts were in attendance.

NERNA H&I positions:

Vice Chair: Still open

Secretary: Still open

DOC Coordinator: Rod B volunteers, Rod B voted in.

Asked about what other Area H&I subcommittees purchase for literature. The answer given was that they order with their ASC/groups of their area.

ILS John Des

Vice-Chairperson (CJ 10/2023): Still learning.

Secretary (Jonathan S.):

- Minutes and relevant attachments for H+I service were sent out. The orientation packet and current format will continue to be added as attachments
- The multi-zonal videotools workgroup's H & I orientation video will also continue to be included in the minutes.
- The current survey for H&I Basics will be included as a link in the minutes as well, this will continue until it closes in March 2024.
- A backlog of minutes will be kept and made available upon request.

Assistant Secretary (Hanna M. 6/2023): Consolidated the attachments into a single folder to aid the secretary and make the minutes less cumbersome.

Literature Coordinator (Ashley E. M.): We still have packs. I will coordinate with Sean before 12/4 (Area) to put together another lit order to avoid running out. I will email Sean my Reorder I.P Template that I created to maintain the packs for Central Mass Area of Narcotics Anonymous H&I subcommittee. Sean and I will also discuss the list of IPs that are chosen to remain available for H&I.

Thanks,

Smash

Assistant Literature Coordinator (Sean B.): Still learning. The discussion on the literature order has been ongoing, please find a resolution for the next meeting.

Calendar Coordinator (Jackie M.): Working on the calendars to ensure the data is correct and up to date. a survey for interested panel members which will be attached as a QR code to the flyers which will be distributed to groups throughout the area. Updates will be made on demand as changes occur and are submitted.

Please view and comment on the survey which can be found here:

<https://docs.google.com/forms/d/e/1FAIpQLScOtjC9w40bkpvakgovRYTyiG8RUt0M2DC2ZwplNnJEggRhQA/viewform?vc=0&c=0&w=1&flr=0>

**IF YOU ARE A PANEL COORDINATOR, PLEASE CHECK THE CALENDAR TO MAKE SURE THAT IT REFLECTS THE CORRECT DAYS AND TIMES FOR COMMITMENTS.**

### **Panel Coordinator Reports:**

**AdCare (Jackie M.):** 2 commitments both are filled. Looking for more commitments, masks and vaccination cards are no longer required. **Outside food and drink are prohibited.**

**CHL Detox(Open):** Commitments are on hold. Will eventually reopen but likely nothing until 2024.

**CHL MYR (Sean B.):** 2 (two) commitments 2nd Sunday and 2nd Monday are filled. Asking for more commitments on all days.

**CHL TSS (Open):** Commitments are on hold. Undetermined at this time. Likely nothing until 2024.

**Clearbrook Treatment Facilities (Kyle V.):** commitments are currently on hold.

**Naukeag (Marissa R.):** 2 (two) commitments, both are filled.

**RCA (Kyle V.):** 12 (twelve) commitments, all filled.

**Spectrum Detox (Penny D.):** 1 (one) commitment 2nd tuesday filled.

**Spectrum Faris (Penny D.):** 4 (four) commitments, 1st Friday and 2nd Monday 2:45 pm-3:30 pm both filled. 3rd Tuesday evening is filled, 4th Tuesday evening is open.

**Spectrum NERC (Penny D.):** 8 (eight) commitments, 7 (seven) are filled with the 1st Tuesday open.

**Sunrise Detox (Jason M.):** 4 (four) commitments with the 1st, 2nd and 3rd Sundays are filled with the 4th being open.

**The Haven New England (Jason M.):** 1 (one) commitment. 1st Thursday filled. Restructuring, more will be revealed.

**Veterans Inc. (Jenna J.):** 10 (ten) commitments are all filled.

**Washburn (Andy M.):** 4 (four) commitments are currently filled, one at the detox twice a month 1st and 2nd Tuesday and 1 (one) weekly on Wednesdays, 1 (one) weekly on Wednesdays at CSS and one on the 2nd Sunday.

**Worcester County House of Corrections (Andy M.):** Commitments have been put on hold. They are held every Wednesday at 6:00pm, interested members are required to submit: Full Legal name, DOB, Address, SSN.

Panel Leaders should be the only H&I members submitting clearance forms.

A new list of panel members have been collected and will be submitted to the facility.

Any request for training at the facility should be done through the Panel Coordinator (Andy M.).

**Every individual who has previously been cleared has to fill out a new CORI form and submit it to the Panel Coordinator. Once they have been filled out and returned we will resume commitments.**

**Panel Leaders are expected to email the Jail a week prior to the commitment with the list of panel members attending.**

**JONATHAN WAS INCORRECT REGARDING POLICY LAST MONTH WHEN THE WCHC COORDINATOR SHOULD HAVE BEEN REMOVED, HOWEVER THE COMMITTEE HAS DECIDED TO KEEP THE COORDINATOR.**

## **Ongoing Projects:**

1. A flyer for H&I is still being worked on and will be presented for review and approval when complete. This will be submitted for approval. The flyer will be created for each group in the area as will H&I Basics and the Do's and Don'ts. An approval draft with QR code for the panel member survey will be sent out and based upon feedback a final draft will go out before the next meeting. (ongoing)
2. A master list of available panel members per facility and days/times will continue to be worked on by the Calendar Coordinator. (ongoing)
3. An issue came up over unsolicited videos being sent from a subcommittee member to other members of the subcommittee. This member has been removed from their position. This is leading to a larger discussion of predatory behavior in the fellowship. This will be brought up as an issue at the next ASC.
4. Discussion took place concerning the utilization of the H&I orientation packet now that we have it. Holding orientation at groups upon request, with time being flexible. This will be revisited at the next meeting, please ask your homegroup what they may want/need. The Chairperson will be the point of contact for group orientation requests. (ongoing).
5. A concern was raised over the literature being ordered for H&I and its relevance to the committee by the Treasurer at the last ASM. This will be addressed with the current Literature Coordinator by the Chairperson after the RSC in October where he will ask what other Areas are purchasing.

## **Open Forum:**

- A suggestion was made for this body to answer questions in the 12 Concepts for NA service.

- A suggestion was made to ad-hoc the calendar survey to ensure it gets done. Jackie will work with Sean on this and have a draft ready for approval prior to the next meeting.

**New Business:** (including nominations and panel leaders):

1. Create an ad-hoc to source questions and devise a format for a Concepts inventory for the body. – Hanna M. appointed.
  
2. Create an ad-hoc to finalize the survey. Jackie and Sean will create an approval version before the next meeting.

Open Positions:

Panel Coordinators:

CHL Detox: open

CHL TSS: open

MYR: Sean B., nominated, elected.

New Panel Leaders:

New Panel Members:

**REMINDER TO ALL PANEL LEADERS: PLEASE MAKE SURE TO GO OVER THE DOS AND DONT'S WITH PANEL MEMBERS PRIOR TO YOUR COMMITMENT.**

Meeting closed with the addict circle, a moment of silence and the unity version of the Serenity Prayer.

Next meeting is scheduled for December 17th, 6:00pm at 44 Temple Street (Saint John's Church) in the Rectory, with orientation held at 5:30pm. The meeting will also be available via Zoom: ID: 98215126502 Passcode: NA1953