

## Hospitals and Institutions Subcommittee Meeting

September 17th, 2023

Meeting opened with a moment of silence, the unity version of the serenity prayer, and collective reading of; the 12 Traditions of NA, the 12 Concepts for NA service and, A Vision for NA Service.

Five (5) addicts were in attendance.

Minutes for August were accepted.

### Reports:

Chairperson (John D. 6/2023): 1.The chair presented the Learning Day Report to ASC and it was accepted. 2. Reimbursement funds were received from the treasurer for learning day instead of getting a 250\$ check. 3.The literature cost was brought up at ASC and I told them it would be addressed by the H&I subcommittee. 4.Predatory behavior was addressed at the August subcommittee meeting.

Vice-Chairperson (Brandan T. 6/2023): Absent.

Secretary (Jonathan S.): Minutes and relevant attachments for H+I service were sent out.

The orientation packet and current format will continue to be added as attachments

The multi-zonal videotools workgroup's H & I orientation video will also continue to be included in the minutes.

The current survey for H&I Basics will be included as a link in the minutes as well, this will continue until it closes in March 2024.

Assistant Secretary (Hanna M. 6/2023): The secretary is going to be showing the assistant how to attach and send out the minutes to the mailing list, along with the other CMANA H&I relevant attachments.

Literature Coordinator (Ashley E. M.): Literature is fully stocked please see the Coordinator if you need anything for your commitment.

Assistant Literature Coordinator (Sean B.): will be learning about the position from the literature coordinator.

Calendar Coordinator (Jackie M.): will be updating the calendar when the minutes are received this month. A survey for prospective Panel Members will be sent out with the minutes.

**IF YOU ARE A FACILITY COORDINATOR, PLEASE CHECK THE CALENDAR TO MAKE SURE THAT IT REFLECTS THE CORRECT DAYS AND TIMES FOR COMMITMENTS.**

#### **Panel Coordinator Reports:**

**AdCare (Jackie M.):** 2 commitments both are filled. Looking for more commitments, masks and vaccination cards are no longer required. **Outside food and drink are prohibited.**

**CHL Detox(Open):** Commitments are on hold. Will eventually reopen but likely nothing until 2024.

**CHL TSS (Open):** Commitments are on hold. Undetermined at this time. Likely nothing until 2024.

**CHL MYR (Open):** 2 (two) commitments 2nd Sunday is filled and 2nd Monday is open. Asking for more commitments on all days.

**Clearbrook Treatment Facilities (Kyle V.):** commitments are currently on hold.

**Naukeag (Open):** 2 (two) commitments, both are filled.

**RCA (Kyle V.):** 12 (twelve) commitments, all filled.

**Spectrum Detox (Penny D.):** Commitments on hold.

**Spectrum Faris (Penny D.):** Commitments on hold.

**Spectrum NERC (Penny D.):** Commitments on hold.

**Sunrise Detox (Jason M.):** 4 (four) commitments with the 1st, 2nd and 3rd sundays are filled with the 4th being open.

**The Haven New England (Jason M.):** 2 (two) commitments, 1st Thursday filled and 2nd Tuesday is open.

**Veterans Inc. (Jenna J.):** 9 (nine) commitments are filled, except for the 3rd Monday.

**Washburn (Andy M.):** 4 (four) commitments are currently filled, one at the detox twice a month 1st and 2nd Tuesday and 1 (one) weekly on Wednesdays, 1 (one) weekly on Wednesdays at CSS and one on the 2nd Sunday.

**Worcester County House of Corrections (Andy M.):** Commitments have been put on hold. They are held every Wednesday at 6:00pm, interested members are required to submit: Full Legal name, DOB, Address, SSN.

Panel Leaders should be the only H&I members submitting clearance forms.

Any request for training at the facility should be done through the Panel Coordinator (Andy M.).

**Every individual who has previously been cleared has to fill out a new CORI form and submit it to the Panel Coordinator. Once they have been filled out and returned we will resume commitments.**

**Panel Leaders are expected to email the Jail a week prior to the commitment with the list of panel members attending.**

### **Ongoing Projects:**

- A flyer for H&I is still being worked on and will be presented for review and approval when complete. This will be submitted this for approval. The flyer will be created for each group in the area as will H&I Basics and the Do's and Don'ts. An approval draft was sent out and based upon feedback a final draft will go out before the next meeting. (ongoing)
- A master list of available panel members per facility and days/times will continue to be worked on by the Calendar Coordinator. (ongoing)
- Learning Day was held, report is attached.
- An issue came up over unsolicited videos being sent from a subcommittee member to other members of the subcommittee. This member has been removed from their position. This is leading to a larger discussion of predatory behavior in the fellowship. This will be brought as an issue at the next ASC.
- Discussion took place concerning the utilization of the H&I orientation packet now that we have it. Holding orientation at groups upon request, with time being flexible. This will be revisited at the next meeting, please ask your homegroup what they may want/need. The Chairperson will be the point of contact for group orientation requests. (ongoing).
- Orientation for new members using the orientation packet a half our before the regularly held meeting (5:30pm).

### **Open Forum:**

- A concern was raised over the literature being ordered for H&I and its relevance to the committee by the Treasurer at the last ASM. This will be addressed with the current Literature Coordinator by the Chairperson after the RSC in October where he will ask what other Area's are purchasing.

### **New Business:** (including nominations and panel leaders):

- None

### **Open Positions:**

Panel Coordinators:

CHL: open

MYR: open

Naukeag: Marissa R. was nominated, qualified, and elected unanimously.

New Panel Leaders:

New Panel Members:

**REMINDER TO ALL PANEL LEADERS: PLEASE MAKE SURE TO GO OVER THE DOS AND DONT'S WITH PANEL MEMBERS PRIOR TO YOUR COMMITMENT.**

Meeting closed with the addict circle, a moment of silence and the unity version of the Serenity Prayer.

Next meeting is scheduled for October 15th, 6:00pm at 44 Temple Street (Saint John's Church) in the Rectory, with orientation held at 5:30pm. The meeting will also be available via Zoom: ID: 98215126502 Passcode: NA1953